

**JACOB FAIRBANKS MEMORIAL TOWN HALL
RENOVATION COMMITTEE**

Minutes of the meeting of Tuesday, March 21, 2006.

Members present:

David Sargent	Jim Whidden
Christina Sargent	Ron Reed
Mary Coswell	Tim Dumont
Leo Collette, Jr.	Wes Landry, absent
Mike Gallant, absent	

Guests: Kevin Paicos, TA

On a motion by Leo Collette, seconded by Christina Sargent, the committee voted to accept the minutes of February 27, 2006.

A lengthy discussion occurred regarding relocation of Town Hall staff during the renovation. TA Kevin Paicos distributed a memo outlining the course of action if the Committee voted to lease space from Ashburnham Hardware. Most members felt the \$3,200 a month rent was high. Three additional options were presented to Kevin for his consideration:

1. Move into the Steven's building now occupied by the Piano Museum as their lease expires on 6/30/06.
2. Rental of office type trailers.
3. Use the existing upper floor during the construction.

Kevin was to get as many costs and details as possible by the next meeting.

The Committee discussed the hiring of a project manager per State Law. On a motion by Mary Coswell, seconded by Leo Collette, the Committee voted to instruct TA Kevin Paicos to do the RFP.

The Committee discussed the architectural services provided to date by Kang Associates. It was decided to have Kang Associates at the April 14th meeting with photos of their past renovation projects so the committee can ask various questions regarding the project.

The meeting adjourned at 7:40 p.m.

The next meeting is scheduled for April 4, 2006 at 6:30 p.m. in the Selectmen's Office.

Respectfully submitted,

Ronald W. Reed